

Primary School Admission Appeals Timetable 2018

September 2018 entry

Appeals resulting from transfer applications for admission to Reception in Albemarle Primary School for September 2018 will be heard according to the following timetable:

ACTION	DEADLINE
Date by which an appeal must be submitted	16 th May 2018
Dates when appeals will be heard	All appeals received by 16 th May 2018 will be heard between 27 th June 2018 to 17 th July 2018
Dates when appellants will be sent notification of their appeal hearing	12 th June 2018 to 2 nd July 2018 (10 school days in advance of the hearing)
Date by which the Clerk sends appeal papers to the parents, the panel and the admission authority	21 st June 2018 to 11 th July 2018 (7 clear working days before the appeal hearing)
Deadline for appellants to submit additional evidence	8.00a.m. 3 working days before the appeal hearing.
Decision letters sent to the Appellants.	Within 5 school days of the appeal hearing (whenever possible)

Appeals lodged after these dates will be heard within 40 school days of the appeal deadline or 30 school days of the appeal being lodged, whichever is the later date.