



Charging and Remissions Policy

To be a star, you must shine your own light,
follow your own path and
don't worry about the darkness,
for that is when stars shine brightest

Statement of Policy

Albemarle Primary School values each pupil as an individual and enables them to achieve their full potential through a wide variety of opportunities and experiences.

This document sets out the school's policy for charging for the provision of this wide variety of opportunities and experiences. Whilst the intention is to apply the policy equally in order to promote fairness, every effort will be made to ensure that no child is prevented from participating because of financial circumstances.

Charges

The Governing Body reserves the right to make a charge in the following circumstances for activities organised by the school:

Day trips

- Voluntary contributions will be levied for day trips. All trips are partly subsidised by the school and the remaining cost will be divided equally between the number of children participating. If parents are entitled to Free School Meals (FSM) or Pupil Premium (PP), the contribution rate will be reduced by 50%. If insufficient voluntary contributions are raised to fund the trip and the school is unable to fund it from another source then the trip may be cancelled.

Residential trips

- Participation in residential trips is on the basis of parental choice and the willingness to meet the charges. Parental agreement is therefore necessary. All residential trips are partly subsidised by the school.

Music Tuition

- During school hours music lessons are provided by the school free of charge.
- External providers are responsible for the provision of individual music lessons such as piano lessons. Tuition is only provided at the request of the pupil's parent whether it takes place in or out of school hours. Providers will levy their own charges.

Wrap Around Care

- Albemarle Breakfast Club, 'abc', and After School Care, 'Twinkling Stars' is provided by the school at a cost of:

Breakfast Club

Per session	Free school meals/Pupil Premium per session
£2.00	£1.00

After School Care

	In advance	On the day	Siblings	Free School Meals/Pupil Premium
Session 1	£4.00	£4.50	£3.00	£3.00
Session 2	£4.00	£4.50	£3.00	£3.00
Session 3	£5.00	£5.50	£4.00	£4.00
All 3 sessions	£10.00	£12.00	£7.50	£7.50

Clubs

- The school and external providers offer a range of after school clubs. The charge for clubs provided by the school will be £1 per session. The charge for clubs provided by external providers will be £2 per session.

Other activities outside school hours

- The full cost to each pupil of activities deemed to be optional extras taking place outside of school hours such as theatre trips and school discos.

School Uniform

- School uniform costs are partly subsidised for families in receipt of Free School Meals or Pupil Premium. Cost will be reduced by 25% per item of uniform.

General

- The cost of repairing damage and replacing equipment (lost, defaced or damaged) remains the responsibility of parents when this damage or loss is the result of their child's behaviour or negligence.

Remissions

In addition to the subsidies for the activities listed above the Governing Body may remit all or part of the cost of activities. In cases of family hardship which would make it difficult for pupils to take part in particular activities, for which a charge is made, families should contact the Headteacher in confidence. Authorisation of remission will be made by the Headteacher on behalf of the Governors.